



Paul-Wertenberger Construction Job Application

Employment Application

Form Date

Today's Date: _____

Personal Information

Full Name: _____ SSN: _____
Last First M.I.

Current Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Previous Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Applicant Note

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, age, creed, national origin or the presence of disabilities. A felony conviction will not necessarily bar an applicant from employment. Additional testing of job-related skills and for the presence of drugs in your body may be required prior to employment. After an offer of employment, and prior to reporting to work, you are required to submit to a medical review. Depending on company policy and the needs of the job, you will be required to complete a medical history form and may be required to be examined by a medical professional designated by the company.

Availability

Position Applying for: _____ Start Date: _____

What category would you prefer? Full-Time Part-Time Temporary Labor Pool

For which schedule are you available? Weekdays Weekends Evenings Nights Overtime Shift

Other: _____

Job Related Skills

NOTE: Do not fill out any part of this section you believe is no work related

If the job requires it do you have the appropriate valid drivers license?: Yes No

Name on License: _____ DL Number: _____ DL Type: _____ State of Issue _____

Have you had any moving violations?: Yes No

Describe violations: _____

Please list any other skills, licenses or certificates that may be job-related or that you feel would be of value to this job or company:

Have you been given a job description or had the requirements of the job explained to you?: Yes No

Do you understand the requirements?: Yes No

Can you perform the requirements of this job with or without reasonable accommodations: Yes No

List languages in which you are fluent: _____

Security

List state and counties of residence for the past seven years:

Have you used any names or Social Security Numbers other than given above?: Yes No

If so, please list: _____

Have you been convicted of, or served time for a felony in the past seven years?: Yes No

If so, please describe below. (in accordance with company policy, this information will be reviewed for job relatedness and time since last conviction.)

Incident 1: _____ City, State: _____

Charge: _____

Incident 2: _____ City, State: _____

Charge: _____

Comments

List any comments or additional information

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Include only individuals familiar with your work ability. Do not include relatives.

Full Name: _____ Relationship: _____

Address: _____ Phone: _____

Years Known: _____

Full Name: _____ Relationship: _____

Address: _____ Phone: _____

Years Known: _____

Full Name: _____ Relationship: _____

Address: _____ Phone: _____

Years Known: _____

Most Recent Employer

Company: _____ Phone: _____

Address: _____ Fax: _____

Job Title: _____ Salary: \$ _____ Per _____ Supervisor: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Are you currently working for this employer? YES NO

May we contact your previous supervisor for a reference? YES NO

Second Most Recent Employer

Company: _____ Phone: _____

Address: _____ Fax: _____

Job Title: _____ Salary: \$ _____ Per _____ Supervisor: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Third Most Recent Employer

Company: _____ Phone: _____

Address: _____ Fax: _____

Job Title: _____ Salary: \$ _____ Per _____ Supervisor: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

SER Corporation Referral and Release of Information

Place a check in the following agricultural industries in which you or your spouse have worked within the past two years.

Cash Grains

Wheat Corn Soybean Sunflower

Other: _____

Field Crops

Cotton Potato Alfalfa Hay

Other: _____

Vegetables

Tomato Bean Broccoli Watermelon Cucumber Pea Lettuce Market Gardens

Other: _____

Fruits and Nuts

Grape Pecan Berry Farms Walnut Citrus Apple Pear Peach

Other: _____

Nurseries

Bulb Flower Green House Bedding Plants

Other: _____

Livestock

Dairy Feedlot Hog Cattle Sheep & Goats Turkey Chicken Eggs
 Poultry Hatcheries

Other: _____

Crop Services

Plowing Fertilizer Application Aerial Spraying Thinning of Crops De-tasseling Hoeing
 Irrigation Weed Control

Other: _____

Crop Harvesting

Hay Mowing Custom Harvesting

Other: _____

Crop Preparation

Pellet Mill Grain Cleaning Grain Grinding Grain Fumigation Grain Elevator

Other: _____

SER Corporation is a not-for-profit organization that assist seasonal farm workers find full time employment through education and job training. If you qualify for our services, SER may be able to assist you in finding full time employment.

If you checked any of the lines above please fill out the release below. Thank you.

If it has been over two years and you would like for SER to contact you to check other options through which you may still qualify. Please write down the last date that you worked in agriculture and sign the release below and someone from SER will get in contact with you.

Release Form

Name: _____ Address: _____
City/St.: _____ SSN: _____
Phone.: _____

I authorize Paul-Wertenberger Construction Inc. to release the information on this paper to SER – Rural Initiatives of Kansas and for SER to contact me for the purpose of training and employment assistance.

Signature: _____ Date: _____

Certification of Release

By submitting this application, I certify that I have read and understand the applicant note on page one of this form and that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief. I understand that any false information, omissions or misrepresentations of facts called for in this application may result in rejection of my application or discharge at any time during my employment. I authorize the company and/or its agents, including consumer reporting bureaus, to verify any of this information. I authorize all former employers, person, schools, companies, and law enforcement authorities from any liability for any damage whatsoever for issuing this information. I also understand that the use of illegal drugs is prohibited during employment. If company policy requires, I am willing to submit to drug testing to detect the use of illegal drugs prior to and during employment.

Send application to contact@paulwertenberger.com Or drop off at 1102 E. 8th St. Hays, Kansas